

xmLABOR

Work Order Time Entry

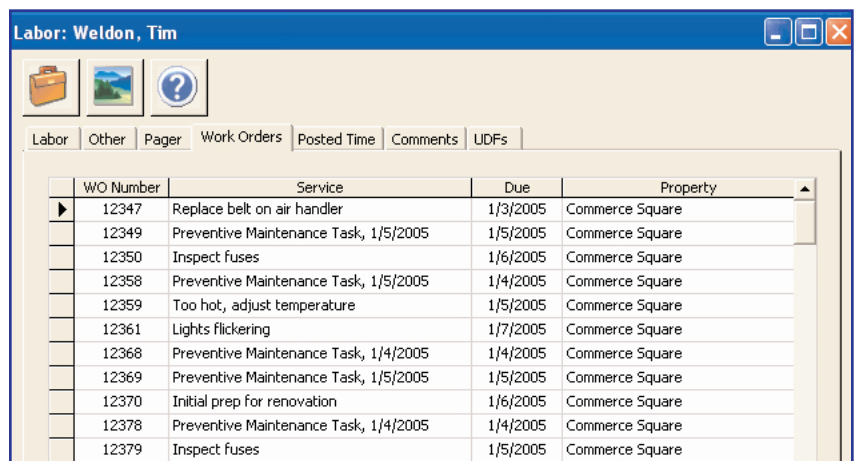
Simplified Labor Management

xmLABOR™ is an integrated labor timesheet program that helps you easily manage and track time for your staff and contract labor. This module posts labor time and work order-related data to MicroMain XM™.

Using xmLABOR, staff and contract labor enter time and additional information without accessing the MicroMain XM base system. The labor workforce views only timesheet fields and needed maintenance work order details.

This allows you to maintain tight security regarding additional work order information, such as name of requester. You are also able to shield sensitive information in MicroMain XM, including labor wage rates and other financial data.

With xmLABOR, you can track not only labor time related to work orders, but also time spent on administrative tasks and break times. With all hours accounted for in a day or a week, supervisors can evaluate time spent on specific tasks and make better decisions regarding labor resources.



The screenshot shows a window titled "Labor: Weldon, Tim" with a table of work orders. The table has columns for WO Number, Service, Due, and Property. The data is as follows:

WO Number	Service	Due	Property
12347	Replace belt on air handler	1/3/2005	Commerce Square
12349	Preventive Maintenance Task, 1/5/2005	1/5/2005	Commerce Square
12350	Inspect fuses	1/6/2005	Commerce Square
12358	Preventive Maintenance Task, 1/5/2005	1/4/2005	Commerce Square
12359	Too hot, adjust temperature	1/5/2005	Commerce Square
12361	Lights flickering	1/7/2005	Commerce Square
12368	Preventive Maintenance Task, 1/4/2005	1/4/2005	Commerce Square
12369	Preventive Maintenance Task, 1/5/2005	1/5/2005	Commerce Square
12370	Initial prep for renovation	1/6/2005	Commerce Square
12378	Preventive Maintenance Task, 1/4/2005	1/4/2005	Commerce Square
12379	Inspect fuses	1/5/2005	Commerce Square

xmLABOR also allows you to secure transaction approvals before timesheets are submitted. A simple email report feature makes it easy to request approvals before staff and contract labor post their time.

In addition to tracking time, you can manage labor with xmLABOR. Without accessing MicroMain XM, your users can add parts, labor, or other costs to work orders. Work order status can be easily updated, as well.

With xmLABOR you'll see results right away:

- Easy labor management without accessing MicroMain XM.
- Accurate tracking of labor time per work order.
- Thorough recording of administrative and break times.
- Improved approval process for timesheet submission.
- Shielding of sensitive financial information.
- Automatic generation of transaction log.

Easily Track All Labor Time

www.micromain.com



To see MicroMain's xmLABOR for yourself, call 1-888-888-1600.
Start improving your maintenance today!